



Date: May 28, 2025

To: Recipients of federal financial assistance through DHS and DCF

From: Department of Health Services (DHS)
Department of Children and Families (DCF)

Subject: Extension of the Current Civil Rights Compliance Period

DCF and DHS are extending the current Civil Rights Compliance (CRC) period for one calendar year, from January 1, 2022, through December 31, 2025, to January 1, 2022, through December 31, **2026**.

What this means for you and your organization:

- If you are a new recipient and you have not submitted your CRC Letter of Assurance (LOA), you must submit a CRC LOA **within 15 working days** of the effective date of the contract, grant, or other agreement.
- If you have already submitted a CRC LOA, please continue to regularly review your previous submission and **update any changes to your organization's contact information** with the DHS or DCF Office of Civil Rights immediately if not already reported. If you have questions about this requirement, please contact DCF at dcfcivilrights@wisconsin.gov or DHS at DHSCRC@dhs.wisconsin.gov.

The next compliance period will begin **January 1, 2027**. All recipients of federal financial assistance will need to submit a new CRC LOA, and, if applicable, complete a new CRC Plan. Updated instructions and training will be provided at the end of 2026.

For more information regarding the DCF and DHS Civil Rights Compliance Requirements, see the [DCF Civil Rights Compliance Plans](#) and [DHS Civil Rights: Compliance Information](#) webpages.

DCF Office of Civil Rights
dcfcivilrights@wisconsin.gov

DHS Office of Civil Rights
dhscrc@dhs.wisconsin.gov

cc: Division Administrators, DHS and DCF